

CS Form No. 33-B
Revised 2017



(Stamp of Date of Receipt)

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Mr./Mrs./ Ms.: KAE ANN CLAIRE B. SIBAYAN

You are hereby appointed as Administrative Aide IV (ADA IV (SG-4)

under Permanent status at the Department of the Interior and Local Government with
(Permanent, Temporary, etc) (Office/Department/Unit)

a compensation rate of Twelve Thousand Six hundred Seventy-Four Pesos (P12,674.00)
per month.

The nature of this appointment is Original
(Original, Promotion, etc)

vice Carolyn C. Mateo, who was Promoted
(Transferred, Retired, etc.)

with Plantilla Item No. OSEC-DILGB-ADA4-105-2005.

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This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

(sgd.)

JONATHAN PAUL M. LEUSEN, JR., CESO IV
Regional Director
Appointing Officer/Authority

May 2, 2018

Date of Signing

PRIME-HRM Revalidated 2013

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to ORA-ORHA No. 24, s. 2017 have been complied with, reviewed and found to be in order.

The position was published at Civil Service Commission Bulletin of Vacant Positions in Publication #07-2018-0219-482 from February 19, 2018 to March 5, 2018 and posted in the Regional Office and the Provincial Offices in Batanes, Cagayan, Isabela, Nueva Vizcaya, and Quirino from February 19, 2018 to March 5, 2018 in consonance with RA No. 7041. The assessment by the Regional Personnel Selection and Promotion Board (RPSPB) started on March 26, 2018.

(sgd.)

EDNA V. MUNGICAL
Administrative Officer V

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the RPSPB during the deliberation held on March 26, 2018.

(sgd.)

ELPIDIO A. DURWIN, CESO V
OIC-Assistant Regional Director
RPSPB Chairperson

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Acknowledgement

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Received original/photocopy of appointment on May 2, 2018

Kae Ann Claire B. Sibayan
Appointee