

CS Form No. 33-B  
Revised 2018



(Stamp of Date of Receipt)

**Republic of the Philippines**  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION 02**  
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Mr./Mrs./ Ms.: IMELDA L. AQUINO

You are hereby appointed as Local Government Operations Officer VII (LGOO VII) (SG 24)  
under Permanent status at the Department of the Interior and Local Government with  
(Permanent, Temporary, etc) (Office/Department/Unit)  
a compensation rate of Eighty-Five Thousand and Seventy-Four Pesos (Php 85,074.00) per  
month.

The nature of this appointment is Promotion  
(Original, Promotion, etc)

A Newly Created Position, with Plantilla Item No. OSEC-DILGB-LGOO7-1-2020.

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This appointment shall take effect on the date of signing by the appointing  
officer/authority.

Very truly yours,

(sgd.)

**JONATHAN PAUL M. LEUSEN, JR., CESO III**  
Regional Director  
Appointing Officer/Authority

MAY 9, 2020  
Date of Signing

PRIME-HRM Revalidated 2013  
Accredited/Deregulated Pursuant to  
CSC Resolution No. 031157, s.2003  
Dated November 17, 2003

**Certification**

This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017 as amended** have been complied with, reviewed and found to be in order.

The position was published at CSC Bulletin of Vacant Positions from March 13, 2020 to March 23, 2020 and posted in DILG Regional Office and DILG Provincial Offices in Batanes, Cagayan, Isabela, Nueva Vizcaya and Quirino from March 13, 2020 to March 23, 2020 in consonance with R.A. No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on March 27, 2020.

(sgd.)  
**MARIA LUISA C. DY**  
HRMO III

**Certification**

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB during the deliberation held on June 9, 2020.

(sgd.)  
**ELPIDIO A. DURWIN, CESO V**  
Assistant Regional Director  
RHRMSPB Chairperson

**CSC/HRMO Notation**

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy - for the Civil Service Commission  
Original Copy - for the Agency

**Acknowledgement**

Received original/photocopy of appointment on June 9, 2020

(sgd.)  
Appointee