

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Mr./Mrs./ Ms.: JESSICA M. PALALAY

You are hereby appointed as Administrative Aide IV (Clerk II) (SG 4)

under Permanent status at the Department of the Interior and Local Government with
(Permanent, Temporary, etc) (Office/Department/Unit)

a compensation rate of Thirteen Thousand Two Hundred Fourteen Pesos (P13,214.00) per month.

The nature of this appointment Original
(Original, Promotion, etc)

vice Lizeth D. Yago, who was Promoted
(Transferred, Retired, etc.)

with Plantilla Item No. OSEC-DILGB-ADA4-4-2014.

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This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

(sgd.)
JONATHAN PAUJ M. LEUSEN, JR., CESO III
Regional Director
Appointing Officer/Authority

March 16, 2020
Date of Signing