

(Stamp of Date of Receipt)



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Mr./Mrs./ Ms.: **KRISTEN C. ORATA**

You are hereby appointed as _____ Administrative Aide IV (SG-4) _____

under _____ Permanent _____ status at the _____ Department of the Interior and Local Government _____ with
(Permanent, Temporary, etc) (Office/Department/Unit)a compensation rate of Thirteen Thousand Two Hundred Fourteen Pesos (P 13,214.00) per month.

The nature of this appointment is _____ Original _____

vice _____ Ma. Teresa P. Reyhana _____, who was _____ Promoted _____

(Transferred, Retired, etc.)

with Plantilla Item No. OSEC-DILGB-ADA4-103-2005.Page 21 of 22.

This appointment shall take effect on the date of signing by the appointing officer/authority.

The appointee is subject to six (6) months probationary period.

Very truly yours,

(sgd.)
JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director
Appointing Officer/Authority

February 10, 2020
Date of Signing