

CS Form No. 33-B
Revised 2018



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan



CAGAYAN-BATANES FIELD OFFICE
(Stamp/Receipt)

RECEIVED

Control No.: _____
Date/Time: OCT 05 2020
Received by: Baby Khrizelyn S. Calimag
Receiving Officer

Mr./Mrs./ Ms. **BERNARD B. VELASQUEZ**

You are hereby appointed as Administrative Assistant II (Accounting Clerk III) (SG-8)

under Permanent status at the Department of the Interior and Local Government with
(Permanent, Temporary, etc) (Office/Department/Unit)

a compensation rate of Sixteen Thousand Seven Hundred Fifty-Eight Pesos (P 16,758.00) per month.

The nature of this appointment is Promotion
(Original, Promotion, etc)

vice Ofelia O. Jurado, who was Retired
(Transferred, Retired, etc.)

with Plantilla Item No. OSEC-DILGB-ADAS2-88-2005.

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This appointment shall take effect on the date of signing by the appointing officer/authority.

The appointee is subject to six (6) months probationary period.

Very truly yours,

(sgd.)

JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director
Appointing Officer/Authority

September 1, 2020
Date of Signing

Certification

This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017** as **amended** have been complied with, reviewed and found to be in order.

The position was published at CSC Bulletin of Vacant Positions from January 24, 2020 to February 4, 2020 and posted in DILG Regional Office and DILG Provincial Offices in Batanes, Cagayan, Isabela, Nueva Vizcaya and Quirino from January 24, 2020 to February 4, 2020 in consonance with R.A. No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on February 5, 2020.

(sgd.)
MARIA LUISA C. DY
HRMO III

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB during the deliberation held on July 14, 2020.

(sgd.)
ELPIDIO A. DURWIN, CESO V
Assistant Regional Director
HRMPSB Chairperson

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of <u>Sept. 2020</u>			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement
Received original/photocopy of appointment on _____
(sgd.)
Appointee