



REHIYON



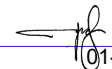
E-HUB

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R02-2025-01-21-006

DILG R2-RECORDS SECTION

RELEASEDBY: 

DATE: 01-21-2025

TIME: 10:22 AM

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02

Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

<http://region2.dilg.gov.ph>

ANNOUNCEMENT

(January 20, 2025)

DILG Regional Office No. 02 is in immediate need of a personnel under **Contract of Service** basis with the following location, qualifications, and responsibilities:

- **One (1) PROJECT EVALUATION OFFICER I –**
Php 25, 439.00/month for the period February- June 2025

Location: DILG Batanes

Qualifications and Skills:

- ✓ Bachelor's Degree related to Public Governance;
- ✓ At least one (1) year of relevant experience in the government service;
- ✓ Proficient in oral and written communication; and
- ✓ Knowledgeable in MS applications and in preparing presentations.

Responsibilities/Tasks:

- Assist in providing up-to-date report on the monitoring of the physical aspects of the program implementation and results of localization interventions vis-à-vis to the Department's commitments to National Plan-ELCAC and the harmonization initiatives of the Department;
- Assist in monitoring and evaluation of the implementation of activities and projects in assigned/region/province/barangay and the remaining deliverables of the Department;
- Coordinate and assist inter-agency and partners on monitoring and evaluation of program;
- Ensure proper documentation of the program implementation including pre and post-implementation phase;
- Ensure reports are up-to-date for the consumption of the Department, other national government agencies and other partner bureaus; and
- Perform other duties as maybe assigned by the immediate supervisor and management.

Interested applicants must indicate in their application letter the specific position and place of assignment they are applying for and apply through the link: <https://bit.ly/4h8Eiol> or scan the QR Code not later than **January 30, 2025**:

1. Application Letter addressed to **RD Agnes A. De Leon, CESO IV**;
2. Duly accomplished and Notarized Personal Data Sheet with recent passport size picture, name tag and signature with Work Experience Sheet;
4. Certificate of Employment from previous employer (if applicable);

"Matino, Mahusay at Maaasahan"

Tel. (078) 377-3618

5. Duly authenticated photocopy of Transcript of Records; and
6. Diploma.

PLEASE NOTE THAT ONLY APPLICATIONS WITH COMPLETE DOCUMENTS SUBMITTED ONLINE WILL BE CONSIDERED IN VIEW OF OUR E-RECRUITMENT PROCESS.



(sgd.)
JOE B. SALUDEZ
Chief Administrative Officer

Noted by:

(sgd.)
AGNES A. DE LEON, CESO IV
Regional Director

FAD/PHRMS/IBS/GTM/MCD/nar

RO2-FAD-2025-01-16-035

WE ARE HIRING



One (1) Project Evaluation I (CONTRACT OF SERVICE)

LOCATION: BATANES

QUALIFICATIONS AND SKILLS:

- Bachelor's Degree related to Public Governance;
- At least one (1) year of relevant experience in the government service;
- Proficient in oral and written communication; and
- Knowledgeable in MS applications and in preparing presentations.

Interested applicants must indicate in their application letter the specific position and place of assignment they are applying for and apply through the link: <https://bit.ly/4h8Eiol> or the QR Code provided not later than **January 30, 2025**. Further, they are required to submit the following:

1. Application Letter addressed to **RD Agnes A. De Leon, CESO IV**;
2. Duly accomplished and Notarized Personal Data Sheet with recent passport size picture, name tag, and signature with Work Experience Sheet;
3. Certificate of Employment from previous employer (if applicable); and
4. Diploma.



PLEASE NOTE THAT ONLY APPLICATIONS WITH COMPLETE DOCUMENTS SUBMITTED ONLINE WILL BE CONSIDERED IN VIEW OF OUR E-RECRUITMENT PROCESS.

Refer to link for the **COMPENSATION, OTHER QUALIFICATIONS, DUTIES AND RESPONSIBILITIES and APPLICATION REQUIREMENTS**



Prepared by:

Noted by:

(sgd.)
MARIA LUISA C. DY
HRMO III

(sgd.)
IVE B. SALUDEZ
Chief Administrative Officer

Recommending Approval:

Approved by:

(sgd.)
ELPIDIO A. DURWIN, CESO IV
Assistant Regional Director

(sgd.)
AGNES A. DE LEON, CESO IV
Regional Director