



Republika ng Pilipinas
**KAGAWARAN NG INTERYOR AT PAMAHALAANG LOKAL
REHIYON DOS**

Sentro ng Pamahalaang Panrehiyon, Carig Sur, Lungsod ng Tuguegarao, Cagayan

<http://region2.dilg.gov.ph>

Ika-27 ng Pebrero, 2025

DIR. REWINA D. ARUGAY

Panlalawigang Patnugot

Komisyon ng Serbisyo Sibil- Rehiyon Dos

Sentro ng Pamahalaang Panrehiyon, Carig Sur,

Lungsod ng Tuguegarao, Lalawigan ng Cagayan

CAGAYAN-BATANES FIELD OFFICE	
RECEIVED	
Control No.:	25-02-152
Date/Time:	FEB 27 2025
Received by:	MA SOCORRO A. TAMAYAO Supervising FAS
Receiving Officer	

S-Stop

Mahal na **Direktor Arugay**:

Mabuhay!

Malugod naming ipinapasa ang nakalakip na *Notice of Vacant Position* para sa publikasyon.

Mainit na pagbati mula sa amin.

Sumasaiyo,

(sgd.)

AGNES A. DE LEON, CESO IV

Panrehiyong Patnugot


2025.02.27 14:02:26+08'00'

FAD/PHRMS/IBS/GTM/mcd
R02-FAD-2025-02-27-004

R02-2025-02-27-011
DILGR2-RECORDS SECTION
RELEASED
BY: *XOR*
DATE: 02-27-2025
TIME: 03:11 PM

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format


CAGAYAN-BATANES FIELD OFFICE
RECEIVED
Control No.: 25-02-152
Date/Time: FEB 27 2025
Assessed by: MA SOCORRO A. TAMAYAO
HRMO
Supervising HRIS
Receiving Office
3:25 PM

Date: February 28, 2025

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT in the CSC website.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Government Operations Officer VII (LGOO VII)	OSEC-DILGB-LGOO7-1-2020	24	Php 98,185.00	Master's Degree or Certificate in Leadership and Management from the CSC	Completion of Training Course for LGOOs and 40 hours of trainings in management and supervision	4 years of supervisory/ management experience	Career Service Professional/2nd Level Eligibility	Level 3 on the ff. CORE Competencies: 1. Commitment to Ethical Service and Good Governance; 2. Customer Focus; 3. Ensuring Excellent Result; 4. Organizational Sensitivity; Level 2 on the ff. LEADERSHIP Competencies: 1. Problem Solving and Decision Making 2. Developing and Inspiring Others 3. Planning and Managing Teams Level 4 on the Functional Competencies: 1. Effective Communication ; 2. Influence; 3. Managing Knowledge and Forum; 4. Policy Research and Analysis; 5. Program Development and Management; 6. Relationship Building; 7. Technnical Proficiency on Local Governance Operations;	Isabela

Interested and qualified applicants should signify their interest in writing indicating the specific item number and location of the position applying for. Attach the following documents to the application letter and send to the address below not later than **March 10, 2025**.

1. Duly accomplished and notarized Personal Data Sheet (PDS) with thumbmark and recent passport-sized picture (with name tag and signature). CS Form No. 212, Revised 2017 can be downloaded at www.csc.gov.ph with attached Work Experience Sheet (WES);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records; and
5. Certificates of Training attended.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AGNES A. DE LEON, CESO IV
Regional Director
RGC, Carig Sur, Tuguegarao City, Cagayan
r2dilig@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

DILG is proud to be an equal opportunity employer, fostering a workplace that values diversity and inclusion. We strictly prohibit discrimination based on race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or any other protected characteristic by law. We welcome applications from all qualified individuals and are dedicated to ensuring a fair and inclusive hiring process. Our commitment extends to providing an environment where everyone has an equal opportunity to thrive and contribute.