

INVITATION TO BID
FOR
PRINTING OF DOH-IEC MATERIALS FOR DISTRIBUTION TO
P/C/M/BARANGAYS OF THE DEPARTMENT OF THE INTERIOR AND
LOCAL GOVERNMENT REGION II

1. The **Department of the Interior and Local Government Region II**, through the **General Appropriations Act (GAA) of 2020 (Continuing)** intends to apply the sum of **P1,274,075.00** being the ABC to payments under the contract for **Printing of DOH-IEC Materials for Distribution to P/C/M/Barangays/2021-05-212**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Department of the Interior and Local Government Region II** now invites bids for hereunder list of items:

Item Number	Item/Description	Quantity	Approved Budget for the Contract	Price of Bid Documents (non-refundable)	Delivery Period
1	Risk Communication For the Covid-19 Health Situation Type – Booklet Size – A4 No. of Pages – 38 pages (Including cover, Back-to-Back) Cover – Paper: Fold Cote cal. 10 Cover – Print: Full Color Cover – Finish: Laminated (glossy) Inside – Paper: Book 60 lbs Inside – Print: Full Color Binding – Saddle Stitch	158 pcs	P1,274,075.00	P5,000.00	June 25, 2021
2	Risk Communication Package for Communities Type – Booklet (English-Tagalog) Size – A4 No. of Pages – 26 pages (Including cover, Back-to-Back) Cover – Paper: Fold Cote cal. 10	158 pcs			

	<p>Cover – Print: Full Color Cover – Finish: Laminated (glossy) Inside – Paper: Book 60 lbs Inside –Print: Full Color Binding – Saddle Stitch</p>				
3	<p>RCCE Guide: Gabay sa Pakikipag-usap Tungkol sa COVID-19 Type – Booklet (English-Tagalog) Size – A4 No. of Pages – 20 pages (Including cover, Back-to-Back) Cover – Paper: Fold Cote cal. 10 Cover – Print: Full Color Cover – Finish: Spot UV Inside – Paper: Book 60 lbs Inside –Print: Full Color Binding – Saddle Stitch</p>	3,596 pcs			
4	<p>Community Flipchart: COVID-19 sa Komunidad, Ang Kailangan Ninyong Malaman Type – Flipchart (English-Tagalog) Size – 24 in x 15 in No. of Pages – 36 pages (Including cover, one side print) Paper – C2S 80 lbs Print – Full Color Binding – Spiral</p>	3,592 pcs			
5	<p>Poster: All You Need To Know About Covid-19 (English) Type – Poster No. of Pages – 1 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color</p>	1,772 pcs			
6	<p>Poster: All You Need To Know About Covid-19 (Tagalog) Type – Poster No. of Pages – 1</p>	1,772 pcs			

	Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color			
7	Poster: FAQs on Wearing Face Masks (English) Type – Poster No. of Pages – 1 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color	1,772 pcs		
8	Poster: Sama-sama Nating Sugpuin and COVID-19 Type – Poster No. of Pages – 1 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color	1,772 pcs		
9	Poster: Telemedicine (English) Type – Poster No. of Pages – 1 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color	1,772 pcs		
10	Poster: Telemedicine (Tagalog) Type – Poster No. of Pages – 1 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color	1,772 pcs		
11	Poster: Pag-aalaga ng Taong May COVID-19 sa Bahay Type – Poster No. of Pages – 2 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color	1,772 pcs		
12	Poster: Tips Bago Pumasok ng Bahay Type – Poster	1,772 pcs		

	No. of Pages – 1 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color				
13	Poster: Mental Health and Psychological Wellbeing Type – Poster No. of Pages – 5 Size – 18 in x 24 in (scale to fit) Paper – C2S 220 lbs Print – Full Color	1,772 pcs			
	--nothing follows--				

The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Advertisement/Posting of the Invitation to Bid	May 12, 2021
Issuance and Availability of Bid Documents	May 12, 2021 – June 1, 2021
Pre-Bid Conference	May 20, 2021 10:00 AM
Deadline of Submission of Bids	June 1, 2021 10:00 AM
Opening of Bids	June 1, 2021 1:00 PM

Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the **Department of the Interior and Local Government Region II** and inspect the Bidding Documents at the address given below from 8:00 in the morning until 5:00 in the afternoon; Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders on 12th day of May, 2021 from the given address below and upon payment of the applicable

fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount stated in the IB No. 2. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic mail of deposit slip. Bidders may pay the fee for the Bidding Documents thru bank transfer to the following bank details:

Bank Name: Landbank of the Philippines
Bank Branch: Main Branch, San Gabriel, Tuguegarao City
Account Name: Department of the Interior and Local Government
Account Number: 0122-1011-42

6. The **Department of the Interior and Local Government Region II** will hold a Pre-Bid Conference on 20th day of May, 2021, 10:00 in the morning at DILG Region II Conference Hall, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan and/or through video conferencing via Zoom Application with meeting details stated in the BDS, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 1st day of June, 2021 at 10:00 in the morning. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on 1st day of June, 2021 at exactly 1:00 in the afternoon at the given address below and/or through video conferencing via Zoom Application with meeting details stated in the BDS. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Department of the Interior and Local Government Region II** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MARIA KAREN C. TANJUSAY
BAC Secretariat Chairperson
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Regional Government Center, Carig Sur, Tuguegarao City, Cagayan
r2dilg@yahoo.com or r2dilg.bac@gmail.com
Tel. #: 078.304.5378/304.1978/304.7378

May 11, 2021

(sgd.)
CATHERINE ALLAM-MIRANDA
BAC Vice-Chairperson