



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02

Regional Government Center, Carig Sur, Tuguegarao City, Cagayan
www.region2.dilg.gov.ph

INVITATION TO BID

The Department of the Interior and Local Government Region 02 located at the Regional Government Center, Carig Sur, Tuguegarao City, invites bidders to bid to the hereunder listed items for auction.

Deadline for the submission of bids to the General Services Section (GSS) is on December 13, 2022 at 10:00 A.M. and opening of bids is on December 19, 2022 at 10:00 A.M.

QUANTITY	ITEM/DESCRIPTION	STARTING BID
1 LOT	TYPE WRITERS	PHP 5,200.00
	BUNDY CLOCK	
	PAPER SHREDDER	
	AIRCONDITIONER (Window Type)	

CONDITION OF SALE

1. The above-describe unserviceable properties shall be sold on an "AS-IS, WHERE-IS, CLEAN-UP, ALL MUST GO" basis.
2. Bidders shall conduct inspection of the above items before the actual date of bidding.
3. Bidder shall prepare their bids using the prescribed Bid Form. Each bidder must submit in triplicate copies.
4. Each envelope should be securely sealed, signed on the flap and indicate his postal/business address.
5. Erasures and interlineations shall be avoided or duly initialed by the bidder.
6. Each bid offer shall be stated clearly in words and in figures. In case of discrepancies between prices in words and figures, whichever is higher and more advantageous to the government shall prevail.
7. Bid offer shall be accompanied by a cash bond equivalent to 10% of the offer to guarantee the bid and compliance with the terms and conditions of the sale and be converted as down payment in case of award and same shall be forfeited in favor of the government in case of violations of the terms of sale.

Full payment shall be made in cash within five (5) working days from the date of receipt of the Notice of Award.

Bid bonds of losing bidders shall be returned immediately after the announcement of the winning bidder.

8. The winning bidder shall, in addition to the award price, pay taxes, duties and other costs and levies which may be imposed by law.
9. Failure of the winner to pay within the prescribed period shall constitute a ground for cancellation of the award and forfeiture of the deposit. The award shall be offered to the second highest bidder provided the amount shall not be lower than the starting bid price and, provided further it shall not be prejudicial on the part of government.

However, in case the second highest bidder still refuses, the same shall be offered to the third, fourth and so on until a bidder shall qualify to the conditions earlier cited.

10. When two or more complying bidders made identical offers, public auction viva voce between those who made identical bids shall be resorted to at a price not less than the offered bids.
11. DILG Region 02 shall not be held liable of damages on the property/ies after the awarding is made.
12. The following are considered defective bids:
 - a. Bids not in prescribed form;
 - b. Bids which do not meet the conditions for requirements of the DILG Region 02;
 - c. Bids without sufficient bidders bond; and
 - d. Unsigned bids

13. The points to be considered in the awards are:
 - a. The highest complying bidder; and
 - b. Conformity with the conditions set by DILG Region 02

The Government hereby reserves the right to reject any or all bids, waives any defects in form and accepts only those which are deemed advantageous to the government.

(sgd.)

JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director

FAD/GSS/IBS/GTM/mic

RO2-FAD-2022-12-05-020