



NEGOTIATED PROCUREMENT FOR SERVICE VEHICLE

Approved Budget for the Contract: Php1,450,000.00

Project Identification Number 2022-03-133



DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan
<http://region2.dilg.gov.ph>

INVITATION FOR NEGOTIATED PROCUREMENT DUE TO TWO-FAILED BIDDINGS

PROCUREMENT OF SERVICE VEHICLE

1. The *Department of the Interior and Local Government Regional Office 2 (DILG R2)*, through the General Appropriations Act Fund 101 FY 2022, intends to apply the sum of **One Million Four-Hundred Fifty Thousand Pesos (P1,450,000.00)** being the ABC to payments under the contract **Procurement of Service Vehicle** with **Project Identification Number 2022-03-133**.
2. The **DILG R2** now invites bids for the above Procurement Project. Delivery of the Goods is required within thirty (30) calendar days upon Supplier's receipt of the Notice to Proceed. Bidders should have completed, within *three (3) years (July 2018 to July 2021)* from the date of submission and receipt of bids, a contract similar to the Project. For this purpose, similar contracts shall refer to Supply and Delivery of (Multi-Purpose Vehicle), Brand New, 7-10 seater, air-conditioned, Diesel/Gas, A/T.

Pursuant to Budget Circular No. 2022-01 dated February 11, 2022, Multi-Purpose Vehicle (MPV) is a four-wheel enclosed vehicle having dual side doors and a fifth rear door or lift-up tailgate. It has a maximum seating capacity of 10 passengers, including the driver, with two (2) rows of front seats and foldable rear seats (optional). Engine displacement not exceeding 2500 cc for gasoline or 2800 cc for diesel; or AFV.

3. Bidding will be conducted through Negotiated Procurement bidding procedures pursuant to Section 53.1 of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, including Annex H thereof.

The BAC will engage in negotiations with a sufficient number of suppliers to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.

4. Interested Bidders may obtain further information from *DILG R2* at the address given below during **8:00 AM to 5:00 PM during Monday to Friday excluding holidays**.

5. The schedule of activities is herein stated below:

Activities	Schedule	Venue
1. Issuance and availability of Negotiation Documents	July 12, 2022 to July 29, 2022 (8:00 AM to 5:00 PM during Monday to Friday excluding Holidays)	DILG R2, Conference Hall, Regional Government Center, Tuguegarao City, Cagayan
2. Conduct of Pre-Bid Conference	July 19, 2022 (10:00 AM) <i>Meeting ID: 812 4757 3517</i> <i>Passcode: 879056</i>	
3. Deadline for the Submission of Negotiation Documents (Manual Submission)	August 1, 2022 (12:00 PM)	
4. Opening of Negotiation Documents	August 2, 2022 (10:00 AM)	
5. Post-Qualification	August 5, 2022 (10:00 AM)	

6. The Pre-Bid Conference shall be open to all interested bidders. Bidders who wish to attend physically shall be required to observe health protocols, as follows:
- Bidders should present vaccination cards;
 - Only two (2) representatives from each bidding agency are allowed in the conference hall;
 - Proper wearing of mask at all times; and
 - Observe physical distancing.
7. Interested bidders shall submit the following documents in sealed envelopes, labeled as “Negotiation Documents”, with the title of the procurement project, name of the bidder, address of the bidder, and contact details of the bidder, addressed to the undersigned:

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

or

- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

and

- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

and

- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within *three (3) years (July 2018 to July 2021)* prior to the deadline for the submission and receipt of proposal; **and**

- (h) Original copy of Bid Security. The amount of not less than **Twenty-Nine Thousand Pesos (P29,000.00)**, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission. The amount of not less than **Seven-Two Thousand Five Hundred Pesos (P72, 500.00)** if bid security is in Surety Bond;

or

Original copy of Notarized Bid Securing Declaration; **and**

- (i) Compliance with the Schedule of Requirements (Annex I); **and**

(j) Compliance with the Technical Specifications (Annex II); **and**

(k) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

(l) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

(n) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

(a) Original of duly signed and accomplished Financial Bid Form; **and**

(b) Original of duly signed and accomplished Price Schedule(s).

8. The ***DILG R2*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

JACELLE FAE T. YADAN

Member, BAC Secretariat

Department of the Interior and Local Government Regional Office 2

Regional Government Center, Tuguegarao, City, Cagayan

Tel. No. (078) 377-3618/09277941022

E-mail: r2dilg@yahoo.com

July 12, 2022

(sgd.)
MAYBELLE E. ANOG
Chairperson, Bids and Awards Committee

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<p>Supply and Delivery of One (1) Unit Brand New Multi-Purpose Vehicle (MPV), A/T, Diesel/Gas.</p> <p>Pursuant to Budget Circular No. 2022-01 dated February 11, 2022, Multi-Purpose Vehicle (MPV) is a four-wheel enclosed vehicle having dual side doors and a fifth rear door or lift-up tailgate. It has a maximum seating capacity of 10 passengers, including the driver, with its two (2) rows of front seats and foldable rear seats (optional). Engine displacement not exceeding 2500 cc for gasoline or 2800 cc for diesel; or AFV.</p>				
Item Number	Description	Quantity	Total	Delivered, Weeks/Months
ENGINE	4 Cylinder in-line 16 valve	1	1	Thirty (30) calendar days upon Supplier's receipt of the Notice to Proceed
DISPLACEMENT	Not exceeding 2,500 cc for Gasoline or 2,800 cc for Diesel			
SEATING CAPACITY	7-10 seater including Driver Reclining Seat with Head Rest			
AIR CONDITIONING	Air-conditioned			
DRIVE TRAIN	Rear wheel drive			
FUEL SYSTEM	Common Rail Type			
EXHAUST EMISSION STANDARD	Euro IV, minimum			

SUSPENSION SYSTEM	Manufacturer's Standard			
BRAKE FRONT/REAR	Manufacturer's Standard			
STEERING SYSTEM	Power steering			
TIRES AND WHEELS	R16 Alloy with Manufacturer's standard spare tire			
WITH AIRBAG	Dual (Driver and Front Passenger)			
<i>Inclusions:</i>	Free Labor on the first 1,000 kilometers and 5,000 kilometers periodic maintenance Check-Up Three (3) years LTO Registration (RED PLATE)			
Warranty	Three (3) years or 100,000km whichever comes first			
Other Accessories	Complete Manufacturer Standard Tools with Tire Wrench, Early Warning Device, Jack, Seat Cover, Matting, Tint, Rain Visor, Front and Rear Dash Cam, Mud Guard, Luggage Tray, Side Step Board, Leatherette Seat Cover, Door Handle Cover. Chrome Headlight and Tail			

	Light Cover, and Car Cover			
Note: The Unit shall be registered under the name of Department of the Interior and Local Government Regional Office No. 02				

Mandatory Requirements:

- a. Copy of the Certificate of Authorized/Sole Dealership by the Manufacturer/Distributors, whichever is applicable to the bidder;
- b. A copy each of Service/Maintenance Manual and Parts Manual;
- c. Warranty Certificate;
- d. Manufacturer must have an "After-Sales Service/Parts Program," and/or authorized Dealer/Distributor must have access to the manufacturer's "After-Sales Service/Parts Program," whichever is applicable;
- e. Service Centers in Cagayan Valley, with the following:
 - i. qualified mechanics
 - ii. availability of Original Equipment Manufacturer parts;
- f. Certificate from the Manufacturer that the brand of the vehicle has been in the local industry (in the Philippines) for at least 30 years, and other supporting documents related thereto.

I hereby certify to comply and deliver all the above requirements.

Name of Company

Signature over printed name of representative

Date

Technical Specifications

Item	Minimum Specification	Statement of Compliance																						
	<table><tr><th>Item</th><th>Description</th></tr><tr><td>ENGINE</td><td>4 Cylinder in-line 16 valve</td></tr><tr><td>DISPLACEMENT</td><td>Not exceeding 2,500 cc for Gasoline or 2,800 cc for Diesel</td></tr><tr><td>SEATING CAPACITY</td><td>7-10 seater including Driver Reclining Seat with Head Rest</td></tr><tr><td>AIR CONDITIONING</td><td>Air-conditioned</td></tr><tr><td>DRIVE TRAIN</td><td>Rear wheel drive</td></tr><tr><td>FUEL SYSTEM</td><td>Common Rail Type</td></tr><tr><td>EXHAUST EMISSION STANDARD</td><td>Euro IV, minimum</td></tr><tr><td>SUSPENSION SYSTEM</td><td>Manufacturer's Standard</td></tr><tr><td>BRAKE FRONT/REAR</td><td>Manufacturer's Standard</td></tr><tr><td>STEERING SYSTEM</td><td>Power steering</td></tr></table>	Item	Description	ENGINE	4 Cylinder in-line 16 valve	DISPLACEMENT	Not exceeding 2,500 cc for Gasoline or 2,800 cc for Diesel	SEATING CAPACITY	7-10 seater including Driver Reclining Seat with Head Rest	AIR CONDITIONING	Air-conditioned	DRIVE TRAIN	Rear wheel drive	FUEL SYSTEM	Common Rail Type	EXHAUST EMISSION STANDARD	Euro IV, minimum	SUSPENSION SYSTEM	Manufacturer's Standard	BRAKE FRONT/REAR	Manufacturer's Standard	STEERING SYSTEM	Power steering	
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	TIRES AND WHEELS	R16 Alloy with Manufacturer's
	WITH AIRBAG	Dual (Driver and Front Passenger)
	<i>Inclusions:</i>	Free Labor on the first 1,000 kilometers and 5,000 kilometers periodic maintenance Check-Up Three (3) years LTO Registration (RED PLATE)
	Warranty	Three (3) years or 100,000km whichever comes first
	Other Accessories	Complete Manufacturer Standard Tools with Tire Wrench, Early Warning Device, Jack, Seat Cover, Matting, Tint, Rain Visor, Front and Rear Dash Cam, Mud Guard, Luggage Tray, Side Step Board, Leatherette Seat Cover, Door Handle Cover, Chrome Headlight and Tail Light Cover, and Car Cover

I hereby certify to comply with all the above Technical Specifications.

Name of Company

Signature over printed name of representative

Date