



DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan
<http://region2.dilg.gov.ph>

INVITATION TO BID

PROCUREMENT OF SERVICE VEHICLE

1. The *Department of the Interior and Local Government Regional Office 2 (DILG R2)*, through the General Appropriations Act Fund 101 FY 2022, intends to apply the sum of **One Million Four-Hundred Fifty Thousand Pesos (P1,450,000.00)** being the ABC to payments under the contract **Purchase of service Vehicle** with **Project Identification Number 2022-02-035**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DILG R2** now invites bids for the above Procurement Project. Delivery of the Goods is required within thirty (30) calendar days upon Supplier's receipt of the Notice to Proceed. Bidders should have completed, within *three (3) years (February 2018 to February 2021)* from the date of submission and receipt of bids, a contract similar to the Project. For this purpose, similar contracts shall refer to Supply and Delivery of (Multi-Purpose Vehicle) Van, Brand New, 8-12 seater, air-conditioned, Diesel/Gas, M/T. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.
4. Prospective Bidders may obtain further information from *DILG R2* and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM during Monday to Friday excluding holidays**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from *February 24, 2022 to March 16, 2022* from the **DILG R2, Regional Government Center, Tuguegarao City, Cagayan** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00)** The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person, by facsimile, or through electronic means*.

6. The **DILG R2** will hold a Pre-Bid Conference¹ on *March 04, 2022, 9:00 AM* at **DILG R2 Conference Hall, Regional Government Center, Tuguegarao City, Cagayan**, which shall be open to all prospective bidders and through videoconferencing via **ZOOM** Platform with the following meeting details: Meeting ID: **830 5796 9630** Passcode: **585652** which shall be open to prospective bidders.

Bidders who wish to attend physically shall be required to observe health protocols, as follows:

- Bidders should present vaccination cards;
 - Only two (2) representatives from each bidding agency are allowed in the conference hall;
 - Proper wearing of mask at all times; and
 - Observe physical distancing.
7. Bids must be duly received by the BAC Secretariat through manual submission at **DILG Region 2, Regional Government Center, Tuguegarao City, Cagayan** on or before **March 16, 2022 at 12:00 NN**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on *March 17, 2022 at 9:00 AM* at **DILG Region 2 Conference Hall, Regional Government Center, Tuguegarao City, Cagayan**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **DILG R2** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

GMELINA T. MANALIGOD

Head, BAC Secretariat

Department of the Interior and Local Government Regional Office 2

Regional Government Center, Tuguegarao, City, Cagayan

Tel. No. (078) 377-3618/09175694118

E-mail: r2dilg@yahoo.com

12. You may visit the PhilGEPS website for downloading of Bidding Documents at <http://region2.dilg.gov.ph>

February 24, 2022

(sgd.)
CATHERINE G. ALLAM-MIRANDA
Chairperson, Bids and Awards Committee

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.